



September 20, 2020 | 9am
Lewes Canalfront Park, Lewes, Delaware

VENDOR REGISTRATION

Please direct all questions to Gina Derrickson at gina.derrickson@saas.k12.de.us / 302-856-3636.
Vendor space is available for Sussex County non-profit organizations.

Vendors must provide an activity for children. Activities can include games, crafts, face painting, sand art, etc. Vendor space is 10 X 10 at a fee of \$50 per space. Vendors are required to provide tables, chairs, signs and items for activity. All vendors will be set under a 20 X 20 tent located near the Lewes Canalfront Park Tot Lot. All vendor fees are non-refundable and are payment for space, therefore, they are not tax-deductible.

Vendors may charge a minimal fee for their activity. Proceeds will directly benefit the vendor.

The undersigned vendor hereby submits its non-refundable entry fee in the amount of \$50.00 per space for entry as a vendor at the Lewes Dragon Boat Festival.

Company Name _____ Contact Name _____

Address _____

Phone _____ Email _____

Please complete the form and submit it, along with your registration fee, made payable to Sussex Academy Foundation. No partial payments are permitted. All vendors are required to read and adhere to the rules pertaining to the event, a copy of which is included with this registration form. A signature on this registration form indicates acceptance of the rules. You will receive a letter of confirmation once your application has been approved. **Submit completed registration and payment: Sussex Academy, P.O. Box 693, Lewes, DE 19958**

Payment Information

Credit Card Check / Money Order Attached (payable to Sussex Academy Foundation)

Credit Card No. _____ Exp. Date _____ CVV No. _____

Billing Address _____

Name on Card _____ Authorized Signature _____

I have read, fully understand and agree to abide by the rules and regulations listed on this contract. I, and all members of my vendor stand, agree to indemnify and hold harmless the Lewes Dragon Boat Festival Organizers, Dynamic Dragon Boat Racing Company, LLC, Sussex Academy of Arts and Sciences, Sussex Academy Foundation, City of Lewes, The Lewes Canalfront Park, Friends of the Lewes Canalfront Park, and their respective elected and appointed officials, officers, directors, employees, agents, volunteers and consultants, from and against all claims, losses, liabilities, and expenses including attorney's fees and court costs arising from or circumstances occurring during the Lewes Dragon Boat Festival.

PLEASE NOTE: No refunds, reimbursement or credits will be issued for ANY reason-including cancellations due to weather or any other situation that might require or precipitate the cancellation of this event. By signing below you agree to these terms and understand there will be NO EXCEPTIONS.

Applicant's Signature _____ Date _____

VENDOR TERMS AND CONDITIONS

PLEASE READ THIS INFORMATION CAREFULLY AND THOROUGHLY

Payment, in full, and a copy of insurance policy listing Sussex Academy Foundation as an additional insured must accompany this signed contract. Vendor is solely responsible for complying with ALL safety and health code requirements.

Please make sure that the space(s) you select will provide enough room to accommodate your entire vendor set-up. If your set-up does not fit within the basic 10 x 10 space then you must request 2 full spaces and pay for 2 full spaces. If, upon arrival, it is determined that the space requirements for your set-up does not match what you have indicated on this contract and have paid for, you will not be allowed to set-up for the festival. There are no refunds. No exceptions! We are unable to make ANY space re-assignments once sites have been determined based on the information provided by you in this contract.

Vendors must supply their own tables, chairs, signs and items needed for activity. Electricity and water are NOT available.

Vendors may charge a minimal fee for activity. Fees will directly benefit the vendor.

Set up is scheduled to begin at 7am on Saturday, September 20. The event begins promptly at 9am. Breakdown is scheduled to be no earlier than 5pm. There will be no early breakdown exceptions!

A vendor coordinator will be on site to show you your space location.

Vendors are responsible for removing all debris from their site.

Vendor is solely responsible for any injuries, accidents or losses which may be sustained as a result of its vending in the Lewes Canalfront Park.

You will receive only one (1) vendor parking pass. If you have more than one vehicle or helpers with their own vehicles, they will have to take the free shuttle or find parking in the City of Lewes.

All vending fees are non-refundable. Your payment of the entry fee constitutes your right to participate in the Festival. Should any entry fees not clear our account or be paid in full, you have no right to participate in the event. No vendor fees will be returned for any reason.

Vendor fees are not a charitable donation and are not tax deductible.

Title 14, DE Code, Section 8.2.2

The Sussex Academy is a public school. Contributions and gifts are not required for admission to school and in no way affect or improve a student's opportunity for admission.

